



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
SMALL BUSINESS OMBUDSMAN OFFICE

## ADVANTAGE GRANT PROGRAM ONE-YEAR FOLLOW-UP REPORT

Approximately one year ago your company was awarded grant funding from the DEP Advantage Grant Program to implement pollution prevention or energy efficiency (P2E2) improvements at your small business. The Small Business Advantage Grant Program is established to help small businesses refine their operations through the implementation of P2E2 improvements. A condition of accepting the grant funds is the submission of a follow-up report quantifying the benefits realized since the P2E2 improvements were implemented at your company.

Please provide this report to our office within 30 days of the anniversary date of project completion.

**Note: Failure to provide the One-Year Follow-Up Report within 13 months of completion of the project will result in the grantee being listed as failing to agree to the terms of the contract. The grantee and small business may be barred from future financial assistance programs with Pennsylvania’s Department of Environmental Protection.**

Grantees are required to update their energy usage information in Energy Star Portfolio Manager for 12 consecutive months after project completion. An updated “Statement of Energy Performance,” “Data Checklist” and “Facility Summary” are required, if applicable for this report to be accepted.

(Type or print legibly.)

I. Owner Information

Owner Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

II. Project Location

Site Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Municipality \_\_\_\_\_

County \_\_\_\_\_

Describe the impact this project has had on your business. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

III. P2E2 Improvements Implemented

Attach additional sheets of paper if necessary.

1. Pollution Prevention or Energy Efficiency Equipment you agreed to install. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Describe any problems experienced during project implementation. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Provide before/after Pollution Prevention and Energy Efficiency results

A. Type of Pollution, Waste, or Emissions

<b>Waste/Emissions- include unit price-\$/gal, \$/kWh, \$/Mcf, etc.</b>	<b>Pre-Grant Annual Quantity/Cost</b>	<b>Current Annual Quantity/Cost</b>	<b>Annual Savings</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Pollution, Waste, or Emissions SUB-TOTAL (A) \_\_\_\_\_

B. Annual Energy Usage/Resource Reduction and Costs

<b>Energy/Resource- include unit price-\$/gal, \$/kWh, \$/Mcf, etc.</b>	<b>Pre-Grant Annual Quantity/Cost</b>	<b>Current Quantity/Cost</b>	<b>Annual Savings</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Energy Usage/Resource Reduction SUB-TOTAL (B) \_\_\_\_\_

4. Please note if your small business has added equipment, increased output or added hours of operation since the completion of the energy efficiency project for which you received this grant.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Is your company interested in sharing its pollution prevention and energy efficiency successes with others by acting as a mentor to other companies or serving as a success story?

\_\_\_\_\_  
 \_\_\_\_\_

**Please return the completed report to the:**

Pennsylvania Department of Environmental Protection  
 Small Business Ombudsman's Office  
 Attn: Small Business Advantage Grant  
 P.O. Box 8772  
 Harrisburg, PA 17105-8772